



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

Date/Time: JUL 08 2022

By: Michael J. 86 PM

Ref. no. DM 473, s. 2022

08 July 2022

DIVISION MEMORANDUM
DM No. 473, s. 2022

DELIVERY OF BASIC PUBLIC SERVICES DURING THE CONDUCT OF GENDER AND DEVELOPMENT (GAD) SEMINAR CUM PERFORMANCE REVIEW

To: Assistant Schools Division Superintendents
Division Chiefs
Unit/Section Heads
Public Schools District Supervisors
Elementary and Secondary School Heads
Liaison Officers
Sub-Offices Personnel
All Others Concerned

1. In reference to the Division Memorandum No. 473, s. 2022 entitled Gender and Development (GAD) Seminar Cum Performance Review, the Schools Division of Quezon Province will be holding the said activity on **July 11 to 14, 2022** (Monday to Thursday) at Pico De Loro, Nasugbu Batangas.
2. The activity **will be participated by ALL Division Personnel**. To ensure continuous delivery of public service at SDO Pagbilao, this Office assigned the following personnel enlisted hereunder to **render their service at the Records Office** during the above-mentioned dates.

Name	Position	School / District	Window Assignment
AIRA P. GLORIOSO	Administrative Assistant III	Pagbilao II District	1 st Congressional District
REINA J. TAN	Administrative Aide III	Quezon National High School	2 nd Congressional District
GEO LINCOLN J. ZOLETA	Administrative Officer II	Pitogo District	3 rd Congressional District
CRISTINA E. MACAPIA	Administrative Officer II	Sariaya National High School	4 th Congressional District

DEPEDQUEZON-TM-SDS-04-009-003



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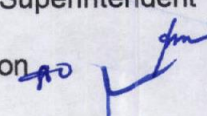
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3. The assigned personnel above are also requested to **report at the SDO Pagbilao, Records Section on July 8, 2022 (Friday)** for proper endorsement of the tasks to be performed.
4. For the information and guidance of all concerned, immediate dissemination of this memorandum is hereby desired.

ELIAS A. ALICAYA, JR., EdD
Assistant Schools Division Superintendent
Officer in-charge
Office of the Schools Division
Superintendent



recsop07/08/2022

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